



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services
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TO: Oregon Insurers

Re: Electronic Reporting of Proof of Coverage Data

Beginning October 24, 2003, the Workers' Compensation Division will begin accepting electronic filings for required proof of coverage information. These electronic filings can be sent through any approved vendor or reported directly. This will meet Oregon's guaranty contract reporting requirements that currently require the filing of existing paper guaranty contracts, endorsements, cancellations, and reinstatement forms.

We urge Oregon insurers to take advantage of this opportunity to meet their statutory filing requirements via electronic data interchange (EDI). Although EDI filing is not mandatory, we believe it will result in quicker acknowledgment and a higher quality of data. We also believe this will provide cost savings to both insurers and the division.

To be approved for EDI filing of coverage data, insurers must provide a signed Trading Partner Agreement and its attachment, which can be found on our Web site at www.oregonwcd.org under *Electronic Data Interchange*. If you have specific questions about our EDI project, please contact Gayle Parrish, our EDI Coordinator, at (503) 947-7626 or email her at gayle.m.parrish@state.or.us.

Sincerely,

John Shilts
Administrator

Distribution: WCD-S