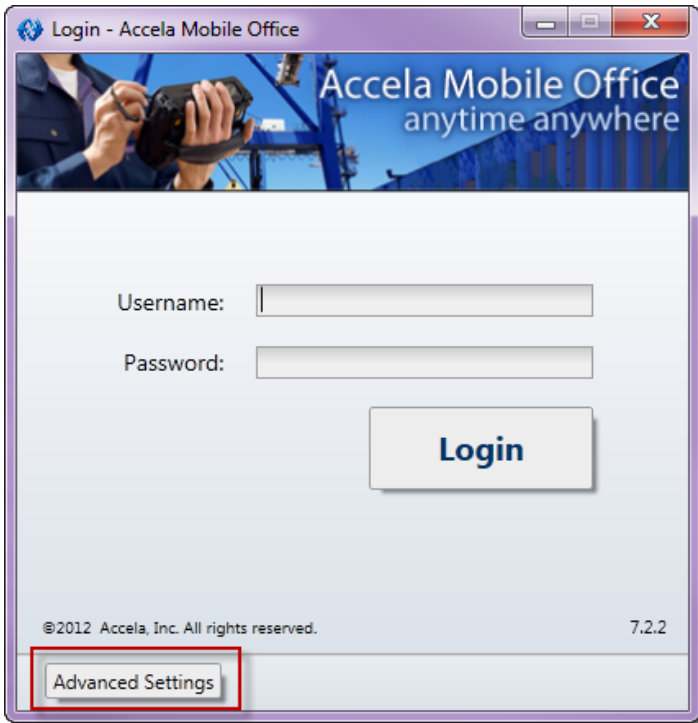


6.1 Logging into AMO

Users will always be presented with the login screen as soon as AMO is launched.

If the user is logging in for the first time, important information must be completed under **Advanced Settings**.



6.1 Logging into AMO

This information will change, depending on the agency and / or environment that the user is connecting to.

Enter the appropriate **User Group** and **Base URL** (see below for more details).

Enter **Proxy Server Settings** if your agency has a proxy server in place.

Always click **Test Connection** to test the information was entered correctly.

Login - Accela Mobile Office

Accela Mobile Office
anytime anywhere

Configure your server connection and select your user group and language. All fields are required.

User Group: OMEGA_PROD Clear History

Language: English

Base URL: http://amo.oregon.accela.com, Clear History
(Example: http://www.myserver.com)

Proxy Server Settings >>

Test Connection OK Cancel

http://amo.oregon.accela.com/amo_prod

Training Environment

User Group: AGENCY_TRAIN

Base URL: http://amo.oregon.accela.com/amo_train

Config Environment

User Group: AGENCY_CONFIG

Base URL: http://amo.oregon.accela.com/amo_config

Staging Environment

User Group: AGENCY_STAGE

Base URL: http://amo.oregon.accela.com/amo_stage

Production Environment

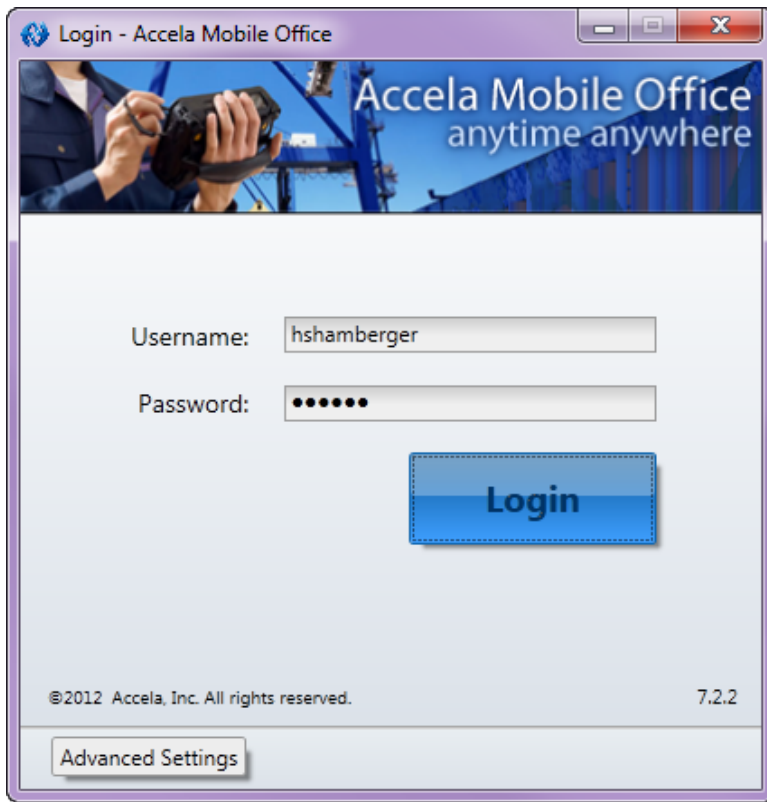
User Group: AGENCY_PROD

Base URL: http://amo.oregon.accela.com/amo_prod

6.1 Logging into AMO

AMO Username and Password is the same as V360 username and password.

Enter appropriate **Username** and **Password** and click **Login**.



The screenshot shows a web browser window titled "Login - Accela Mobile Office". The window features a header image of a construction worker with the text "Accela Mobile Office anytime anywhere". Below the header, there are two input fields: "Username:" with the text "hshamberger" and "Password:" with six dots. A blue "Login" button is positioned below the password field. At the bottom left, there is a link for "Advanced Settings". At the bottom right, the text "©2012 Accela, Inc. All rights reserved." and "7.2.2" are visible.