

**State of Oregon**

**State Plumbing Board**

**Meeting minutes**

August 18, 2011

**Members present:** Jonathan Gray, Chair  
Rick Bosch  
Sarah Heinicke  
Michael Perry

**Members absent:** Skai Dancey  
Robin Scheffer, Vice-chair  
Jack Vilendre

**Staff present:** Shane Sumption assistant manager, policy and technical services  
and green building services  
Terry Swisher, chief plumbing inspector  
Homer Humelbaugh, assistant plumbing inspector  
Brent Griffiths, lead enforcement officer  
Aeron Teverbaugh, policy analyst  
Michael Schopf, policy analyst  
Debi Barnes-Woods, division boards coordinator

**Guests present:** None

**I. Board business**

**A. Call to order**

Chair Jonathan Gray called the State Plumbing Board meeting to order at 9:35 a.m. The meeting was held at the Building Codes Division, Conference Room A, 1535 Edgewater Street NW, Salem, Oregon.

**B. Roll call**

Skai Dancey, Vice-chair Robin Scheffer and Jack Vilendre were all absent excused. Sarah Heinicke and Michael Perry were both connected by teleconference.

**C. Approval of agenda and order of business**

Chair Gray **RULED** the agenda and order of business approved.

**D. Approval of the June 16, 2011 regular board meeting minutes**

Chair Gray **RULED** the minutes approved as written.

**E. Date of the next scheduled meeting**

October 20, 2011

**II. Public comment – None**

### **III. Reports**

#### **A. Building Codes Division report**

Assistant Manager of Policy and Technical Services and Green Building Services Shane Sumption briefly discussed Phase II of House Bill 3462. He then discussed the staffing changes at the division. The Acting Deputy Administrator, Berri Leslie, has accepted a permanent position with another agency within the Department. Chris Huntington, former manager of policy and technical services, is now in an acting position as Deputy Administrator of the Division and Richard Rogers, Structural Program Chief, is in an acting position as Manager of Policy and Technical Services still keeping his duties in the structural program. These acting positions will remain in place until further notice.

#### **B. Enforcement report**

Lead Enforcement Officer Brent Griffiths reported on the [enforcement statistics](#).

#### **C. Summary of enforcement actions previously taken by the division outlined on the enforcement board report. (No board action required)**

#### **D. License suspensions for Darrell Scott Anderson and Munitor Construction, LLC. (No board action required)**

#### **E. Program update**

Chief Swisher discussed the results of the on-line training program for Phase II of HB 3462. He noted that the rules require participants to complete training on-line for the special inspector certification. The training is offered through Chemeketa Community College but views all over the State of Oregon.

### **IV. Communications**

#### **A. Review of the 2011 Oregon Reach Code**

Policy Analyst Aeron Teverbaugh reviewed the residential provisions of the Reach Code and explained that the residential and commercial provisions will be included in one book that makes up the Oregon Reach Code.

#### **B. Board update – 2011 Oregon Plumbing Specialty Code Errata**

### **V. Appeals - None**

### **VI. Unfinished business - None**

### **VII. New business**

#### **Board review and provide a recommendation to amend certain provisions of the continuing education rules**

Policy Analyst Jim Hanson explained that the proposed rules would amend certain provisions of the continuing education rules for licensees.

Chief Swisher clarified that the proposed rules would require eight hours of code change and four hours of Oregon specific laws and procedures with the remainder

of the 24-hour requirement be in code related approved courses.

Chair Gray suggested amending the proposed rules requiring four hours of code change and four hours of Oregon Rule and Law with the remainder of the requirement be code related. Members agreed.

**Motion by Chair Gray** to amend the proposed rules by changing 918-030-0120 (1)(d) from 8 hours of code change to 4 hours of code change and a 4 hour rule and law course.

**Motion carried unanimously**

**VIII. Announcements - None**

**IX. Adjournment**

There being no other business Chair Gray adjourned the board meeting at 10:45 a.m.

Respectfully submitted by,

Debi Barnes-Woods  
Division Boards Coordinator