

**FINAL**  
**State of Oregon**

**Residential Structures Board**

**Regular meeting minutes**

**April 25, 2007**

**Members present:** Ray Miller, S.E., P.E., Chairman  
Darryl Bishop  
Scott Caufield  
Phil Damiano (connected by telephone)  
Mike Goodrich  
Kathryn Gray

**Members absent:** David DeHarpport, P.E., Vice-chairman  
Douglas Lethin  
Kathleen Poole

**Staff present:** Andrea Simmons, policy and technical services manager  
Twyla Knowles, assistant policy and technical services manager  
Richard Rogers, structural program chief  
Mike Ewert, mechanical/residential code specialist  
Martin Pittioni, enforcement and licensing manager  
Phil Johnson, enforcement officer  
Heath Lawson, enforcement officer  
Chris Stewart, facilities engineer  
Michael Morter, coordinator, regional services  
Shane Sumption, fire, life safety ADA specialist  
Celina Patterson, policy analyst  
Marianne Manning, boards coordinator

**Guests present:** James Bela, Oregon Earthquake Awareness  
Eric McMullen, Oregon Fire Marshals Association  
John Caul, Oregon State Fire Marshal  
Patrick Bridges, Oregon Home Building Industry Association  
Jay Winchester, Washington County  
Alan Seymour, Oregon Department of Energy  
Michael Rosenberg, Oregon Department of Energy  
Betty Merrill, Oregon Department of Energy

**I. Board business**

**A. Call to order**

Chairman Ray Miller called the Residential Structures Board meeting to order at 9:30 a.m. The meeting was held at Building Codes Division, Conference Room A, 1535 Edgewater Street NW, Salem, Oregon.

**B. Roll call**

David DeHarpport, Doug Lethin, and Kathleen Poole were absent, excused.

**C. Approval of agenda and order of business**

Agenda item I.F will be postponed until a future board meeting. Agenda item III.C will be heard before III.A and III.B.

Chairman Miller **RULED** the agenda and order of business approved as amended.

**D. Approval of the January 10, 2007 board meeting draft minutes**

Chairman Miller **RULED** the January 10, 2007 regular board meeting minutes approved.

**E. Date of the next regularly scheduled meeting**

July 11, 2007.

**II. Public comment**

James Bela, president and founder of Oregon Earthquake Awareness, requested that board minutes follow the attorney general's guidelines for public body meeting minutes and contain the substance and point of view of the participants. He requested that the division track code proposal supplemental documentation submitted electronically by its electronic sent date stamp. Mr. Bela distributed and discussed a [testimony excerpt](#) from Nanette McElman to Washington's State Building Code Council and requested that code adoption committee meetings be public and that any committee making recommendations through the Building Codes Division be conducted in accordance with the public meeting laws.

**III. Reports**

*(Agenda item C heard before A)*

**C. Summary of enforcement action taken previously by the division for the cases outlined on the enforcement board report. (No board action required.)**

Martin Pittioni, enforcement and licensing manager, reported that Roseanne Nelson, enforcement and licensing assistant manager, moved into a management position with Statewide Services. He introduced Brent Griffiths, enforcement officer, who will be assisting with case evaluation and case assignments. Manager Pittioni also indicated that Twyla Knowles, assistant manager of policy and technical services, will assist the enforcement and licensing section with the licensing program until a new assistant manager is hired.

Manager Pittioni discussed the retooling of enforcement processes that focus resources, improve complaint screening criteria, prioritize cases, create team approaches for case management, and increase enforcement presence in the field. Manager Pittioni reported that technological tools are being developed to better track cases. He indicated that plans are being developed to utilize a software program that will keep licensing and enforcement data in one system. Such a system would offer enforcement transparency and would enable licensing staff to track enforcement issues that affect licensing processes.

Manager Pittioni asked if Board members had any questions regarding the enforcement cases presented to the Board on the summary report. There were no questions.

*(Agenda items A and B were combined.)*

**A. Administrator's report**

Andrea Simmons, policy and technical services manager, distributed and discussed [construction industry bill tracking](#). Manager Simmons distributed and discussed Building Codes Division bills.

[House Bill 2219](#) creates consistent licensing and enforcement terminology.

[Senate Bill 192](#) expands the division and boards' enforcement authority.

[Senate Bill 193](#) clarifies boiler permit definition requirements and other requirements for boilers and pressure vessels.

[House Bill 2405](#) authorizes an interoperable, Web-based system that allows both businesses and individuals to conduct a wide range of building department-related business online, anywhere in the state, 24/7.

Manager Simmons reviewed other bills in the House and Senate that will have an impact on the construction industry and discussed the legislative activity generated by the work of the Construction Claims Task Force.

Manager Simmons reported that the division's budget has passed the House and Senate. She indicated that bills can be reviewed at the [legislative website](#) or by visiting the [link to bill updates](#) on the division's home page.

**B. Legislative update**

Discussed during Agenda item A.

**D. Program update**

Discussed during Agenda item IV.

**IV. Communication**

**Code adoption**

Manager Simmons distributed and discussed a [code adoption update](#) and information about the [types of code amendment proposals](#) received during this code adoption cycle.

She distributed a forum [invitation](#) for May 1, 2007 at 1:30 p.m. that will provide an opportunity for open discussion about the low-rise code adoption process. Manager Simmons distributed a copy of the [first residential code review committee agenda](#) meeting scheduled for May 3, 2007 from 9:00 a.m. to 4:00 p.m. Code committee meetings will be broadcast live over the internet and will be [archived on the division's Web site](#).

The committee will follow a very aggressive schedule to complete the review process by August of 2007. The proposed effective date of the 2008 Oregon Residential Specialty Code is April 1, 2008. Manager Simmons discussed code publication and the challenge of code adoption using various national code publications. The division will continue to create consistency in definitions and processes across all code programs.

**V. Appeals** – None

**VI. Unfinished business** – None

**VII. New business** – None

**VIII. Announcements** – None

**IX. Adjournment**

Chairman Miller adjourned the meeting at 10:37 a.m.

Respectfully submitted by,

Marianne Manning  
Boards Coordinator