



# Oregon

Theodore R. Kulongoski, Governor

## Department of Consumer and Business Services

**Building Codes Division**  
1535 Edgewater Street NW  
PO Box 14470  
Salem, OR 97309-0404  
(503) 378-4133  
FAX (503) 378-2322  
<http://bcd.oregon.gov>

**March 5, 2010**

**To: INTERESTED PARTIES**

**From: CHRIS HUNTINGTON, MANAGER  
POLICY AND TECHNICAL SERVICES**

**Subject: CITY OF CANBY PROPOSED FEE ADOPTION**

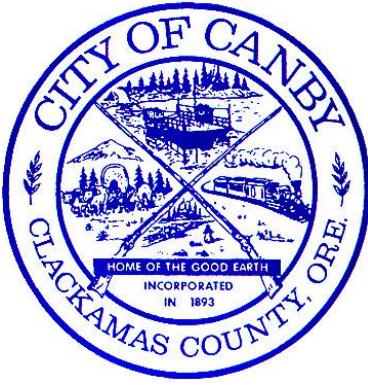
The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting City of Canby Building Official, Robert L. Godon, (503) 266-9404 or attend the local municipal hearing on April 21, 2010 in Council Chambers, 155 NW 2<sup>nd</sup> Avenue, Canby, OR 97013 at 7:30 p.m. If you still have unresolved concerns, you may, pursuant to ORS 455.210(3) and 479.845, appeal this fee adoption by sending a written request to the division within 60 days of the municipality's letter of notice to the division.

cc: CITY OF CANBY



# City of Canby

Planning, Economic Development  
and Building Departments

March 4, 2010

Chris Huntington  
Policy and Technical services  
Oregon Building Codes Division  
PO Box 14470  
1535 Edgewater St. NW  
Salem, OR 97309-0404

## **Notification of Permit Fee Increases for the City of Canby, Oregon, effective**

**May 1, 2010**

### **The affected specialty codes or program areas:**

Oregon Structural, Mechanical, Residential and Manufactured Dwelling and Park Specialty Codes.

### **The proposed approximate fee increase percentages:**

Structural & Residential building permit fees: 10% to 12% (from the 2008 fees)

Structural and Residential plan check fees: 10% to 12% (from the 2008 fees)

Commercial Mechanical fees: varies - 10% (from the 2008 fees)

Residential Mechanical fees: 10% (from the 2008 fees)

Manufactured Dwelling fees: no change

Grading permit fees: no change in schedule (only the minimum fee is changed from \$80 to \$88)

Residential fire sprinklers fees: 10%

Phased permits and def. submittals: no change

### **The date of the last fee increase:**

Structural & Residential building permit fees: November 1, 2008

Structural and Residential plan check fees: November 1, 2008

Commercial and Residential Mechanical fees: November 1, 2008

Manufactured dwelling and Grading permit fees: November 1, 2008

Residential fire sprinklers, phased permits and def. submittals: November 1, 2008

**Opportunities for public comment:**

Public Hearing: CANBY CITY COUNCIL MEETING  
April 21, 2010; 7:30 P.M.  
Council Chambers  
155 NW 2nd Avenue  
Canby, OR 97013

**Contact information:**

Robert L. Godon, CBO  
Canby Building Official  
170 NW 2nd Ave.  
Canby, Oregon 97013  
phone: 503-266-9404  
fax: 503-266-1574  
email: GODONR@ci.canby.or.us

**Short description of the need for the new or changed fee:**

Due to inflation increasing the cost of services and materials since 2008, and the shortfall in revenues due to the recent decrease in construction activity, and in spite of a 50% reduction in staff, the building department has been using its reserve funds to make up for the lost revenue. The forecast for the coming year is no change and for more of the same decreased level of activity. Canby has not increased the permit fees since 2008.

The fee increase is necessary and reasonable to provide for the administration and enforcement of the specialty codes for which the City of Canby has assumed responsibility and approximates the amount of the fees charged by other municipalities of a similar size and geographic location for the same level of service.

See the attached City of Canby Resolution No. 1055 for the proposed fee schedules.

Respectfully,

Robert L. Godon CBO  
Building Official  
City of Canby, Oregon

**RESOLUTION NO. 1055**

**A RESOLUTION ADOPTING FEES FOR THE CITY OF CANBY BUILDING DEPARTMENT AND REPEALING RESOLUTION NO. 1004**

**WHEREAS**, The City is obligated to recover all costs for the operation of its Building department, and

**WHEREAS**, as a result of the cost of living increases and a decline in revenues a fee increase is necessary,

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Canby, as follows:

To adopt the following fee schedule for the Canby Building Department Program:

**CITY OF CANBY BUILDING DEPARTMENT FEE SCHEDULES**

**BUILDING PERMIT FEE TABLE** (See below for determining valuation)

\$0.00 to \$3,000.00 valuation	\$88.00
\$3,001.00 to \$25,000.00 valuation	\$88.00 for the first \$3,000.00 and \$13.00 for each additional \$1,000.00 or fraction thereof.
\$25,001.00 to \$50,000.00 valuation	\$374.00 for the first \$25,000.00 and \$10.00 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00 valuation	\$624.00 for the first \$50,000.00 and \$7.00 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 and up	\$974.00 for the first \$100,000.00 and \$6.00 for each additional \$1,000.00 or fraction thereof.

Plan Review Fee equals 100 percent of Building Permit fee.

Temporary Certificate of Occupancy: \$250.00

Phased or Partial Building Permit plan review fee: \$300.00 plus 10% of the project building permit fee not to exceed \$2,000.00 for each phase in addition to above fees.

Deferred Submittal processing and reviewing fee: shall be equal to the building permit fee for the valuation of the particular deferred portion or portions of the project, with a set minimum fee of \$300.00.

Other Inspections and Fees:

1. Inspections outside of normal business hours: \$160.00 per hour (minimum charge – two hours)
2. Reinspection Fees: \$80.00
3. Inspections for which no fee is specifically indicated: \$160.00 per hour (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to proposed or approved plans: \$160.00 per hour (minimum charge – one-half hour)
5. Residential Fire Suppression Systems combined Permit and Plan Check Fees:

0 sq. ft. to 2,000 sq. ft	\$176.00
2001 sq. ft. to 3600 sq. ft.	\$231.00
3601 sq. ft. to 7200 sq. ft.	\$296.00
7201 sq. ft and greater	\$415.00

Valuation: the structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current as of April 1 of each year, multiplied by the square footage of the structure to determine the valuation. The valuation shall then be applied to the municipality’s fee schedule to determine the permit fee. Permit fees for an addition, alteration, or repair shall be calculated based on the fair market value as determined by the building official, and then applying the valuation to the jurisdiction's fee table. See OAR 918-050-0100 for additional details.

**MECHANICAL FEE SCHEDULE FOR NEW AND ADDITIONS OR ALTERATIONS TO ONE AND TWO FAMILY DWELLINGS**

Install/Replace Furnace: Up to 100,000 btu	\$27.25 per appliance
Over 100,000 btu	\$35.00 per appliance
Install/Replace/Relocate Heaters Suspended, Wall or Floor Mounted.	\$27.25 per appliance
Appliance Vent	\$13.75 per appliance
Alteration Of Existing HVAC System	\$27.25
Air Handling Units	\$21.00 per appliance
Air Conditioning under 100,000 btu	\$27.25 per appliance
Air Conditioning over 100,000 btu	\$51.00 per appliance
Dryer Exhaust	\$21.00 per appliance
Hood	\$21.00 per appliance
Exhaust Fan Connected To A Single Duct	\$13.75 per appliance
Gas Piping: 1 To 4 Outlets	\$9.00
Gas Piping: Each Additional Outlet	\$2.50 per outlet
Fireplace	\$21.00 per appliance
Wood Stove	\$21.00 per appliance
Other	\$21.00 per appliance
Minimum Permit Fee	\$88.00

Plan review fee equals 37 percent of the total mechanical permit fee.

Other Inspections and Fees:

1. Inspections outside of normal business hours: \$160.00 per hour (minimum charge – two hours)
2. Reinspection Fees: \$80.00
3. Inspections for which no fee is specifically indicated: \$160.00 per hour (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to proposed or approved plans: \$160.00 per hour (minimum charge – one-half hour)

**MECHANICAL FEE SCHEDULE FOR NEW AND ADDITIONS OR ALTERATIONS TO COMMERCIAL, MULTI-FAMILY AND INDUSTRIAL PROJECTS**

\$0.00 to \$5000.00 valuation	\$88.00
\$5001.00 to \$10,000.00 valuation	\$88.00 for the first \$5000.00 and \$4.00 for each additional \$100.00 or fraction thereof.
\$10,001.00 to \$100,000 valuation	\$288.00 for the first \$10,000.00 and \$13.00 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 and up	\$1,458.00 for the first \$100,000.00 and \$10.00 for each additional \$1000.00 or fraction thereof.

Plan review fee equals 37 percent of the mechanical permit fee.

Other Inspections and Fees:

1. Inspections outside of normal business hours: \$160.00 per hour (minimum charge – two hours)
2. Reinspection Fees: \$80.00
3. Inspections for which no fee is specifically indicated: \$160.00 per hour (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to proposed or approved plans: \$160.00 per hour (minimum charge – one-half hour)

**GRADING PERMIT FEE SCHEDULE**

50 cubic yards or less	\$88.00
51 to 100 cubic yards	\$117.00
101 to 1,000 cubic yards	\$117.00 for the first 100 cubic yards, plus \$55.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$612.00 for the first 1,000 cubic yards, plus \$46.00 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$1026.00 for the first 10,000 cubic yards, plus \$210.00 for each additional 10,000 cubic yards or fraction thereof.

