



# Oregon

John A. Kitzhaber, MD, Governor

Department of Consumer and Business Services  
Building Codes Division  
1535 Edgewater Street NW  
P.O. Box 14470  
Salem, OR 97309-0404  
503-378-4133  
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April 25, 2011

**To: INTERESTED PARTIES**

**From: CHRIS HUNTINGTON, MANAGER  
POLICY AND TECHNICAL SERVICES**

**Subject: WASHINGTON COUNTY PROPOSED FEE ADOPTION**

The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting Development Services Manager, Steve Franks at 503-846-4502 or [steve\\_franks@co.washington.or.us](mailto:steve_franks@co.washington.or.us), or attend the local municipal hearing on Thursday, May 26, 2011 at 10:00 a.m. at the Washington County Board of Commissioners. If you still have unresolved concerns, you may, pursuant to ORS 455.210(3) and 479.845, appeal this fee adoption by sending a written request to the division within 60 days of the municipality's letter of notice to the division.

cc: WASHINGTON COUNTY

RECEIVED  
BUILDING CODES

2011 APR 25 A 10:48



# WASHINGTON COUNTY OREGON

April 22, 2011

**Program Operations Officer**

Building Codes Division

P.O. Box 14470

Salem, OR 97309-0404

Re: Washington County Fee Change Notification

Per OAR 918-020-0220, the purpose of this letter is to officially notify the State Building Codes Division that Washington County is proposing to make modifications to the Building Services Fee Schedule effective July 1, 2011.

We are proposing a 4% increase in all building-related fees, including structural, plumbing, electrical, mechanical, grading and other fees. This proposed 4% fee increase is based on Washington County's cost of living (COLA) pay raise in FY 2010-11 of 2.5% and the expected COLA for FY 11-12 of 1.43%. This 4% increase only covers the direct cost of pay increases and does not cover increases we have absorbed in other areas, such as overhead and operational costs.

The proposed fee increase will help balanced revenues and expenditures in our Building Services programs. Building Services, with the exception of plumbing fees, has not increased its fees for ten years (its last increase was in 2001). Furthermore, in FY 06-07 Building's fees were actually reduced 15% and in FY 05-06 Plan Review fees were reduced 30%.

In addition, in accordance with the revisions to OAR 918-050-0100 and 918-050-0110 we will be utilizing the International Code Council (CC) Building Valuation Table to calculate residential and commercial permits fees for new construction and additions.

Attached is our proposed fee schedule to be presented to the Washington County Board of Commissioners on May 26, 2011 10:00 a.m. If you have any questions or need additional information, please call me at 503-846-4502 or Nancy Abdill at 803-846-8143.

Sincerely,

A handwritten signature in black ink that reads "Steve Franks". The signature is written in a cursive, slightly slanted style.

Steve Franks, AICP

Development Services Manager

c: Andrew Singelakis, Director  
John McAllister, Building Official  
Nancy Abdill, Management Analyst II

Attachment: Washington County Fee Schedule

**Department of Land Use & Transportation · Development Services, Building Services Section**

155 N First Avenue, Ste. 350 MS 12 · Hillsboro, OR 97124-3072

phone: (503) 846-3470 · fax: (503) 846-3993 · TTY: (503) 846-4598 · [www.co.washington.or.us](http://www.co.washington.or.us)

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
LUT-- LAND USE AND TRANSPORTATION	<i>Cost (below) = (Total hours spent x Pay rate x Factor encompassing indirect costs) + Actual cost of any additional materials and equipment directly chargeable for project.</i>			A 4% fee increase across all fees has been proposed. Figures have been rounded.
LUT GENERAL	Research	Cost		
LUT BUILDING SERVICES	<p><i>Refunds will be made in accordance with the building code.</i></p> <p><b>Fee Reduction.</b> <i>An individual, non-corporate entity applicant and owner may request a fee reduction and shall certify annual income and household size to the Director. The fee will be reduced if the household income is at or below the U.S. Department of Housing and Urban Development low income figure adjusted for household size.</i></p> <p>Cost per square foot of new construction for 1- and 2-family dwellings only for purposes of calculating Building Permit Fees State Surcharge on all Permit Fees (except Grading) Building Permit Fees - Residential only: -Total Valuation - \$1 to \$2,000, Plus, -each add'l \$1,000 over \$2,000 up to \$25,000 + -each add'l \$1,000 over \$25,000 up to \$50,000 + -each add'l \$1,000 over \$50,000 up to \$100,000 + -each add'l \$1,000 over \$100,000</p> <p>Building Permit Fees - To include Commercial Building, Commercial Mechanical, and other permit types not specifically identified in the fee schedule. -Total Valuation - \$1 to \$2,000, Plus, -each add'l \$1,000 over \$2,000 up to \$25,000 + -each add'l \$1,000 over \$25,000 up to \$50,000 + -each add'l \$1,000 over \$50,000 up to \$100,000 + -each add'l \$1,000 over \$100,000</p> <p>Building Permit Fees - Sprinkler &amp; Fire Alarm -Total Valuation - \$1 to \$2,000, Plus, -each add'l \$1,000 over \$2,000 up to \$25,000 + -each add'l \$1,000 over \$25,000 up to \$50,000 + -each add'l \$1,000 over \$50,000 up to \$100,000 + -each add'l \$1,000 over \$100,000</p> <p>Structural Move (in addition to any required building permit) Building Re-Roof Pre-Inspection Seismic Site Surcharged</p>	<p>Per ICC Valuation As Adopted by State</p> <p>45.00 7.50 5.75 3.50 2.75</p> <p>45.00 9.00 7.25 4.75 3.50</p> <p>109.50 10.75 8.50 5.50 4.25</p> <p>20.00 100.00 As Adopted by State</p>	<p>47.00 7.75 6.00 3.75 3.00</p> <p>47.00 9.25 7.50 5.00 3.75</p> <p>114.00 11.25 9.00 5.75 4.50</p> <p>20.00 104.00 As Adopted by State</p>	<p>OAR 918-050-0100 &amp; 918-050-0110 ORS 455.210(4) &amp; (5) and 455.220(1) Plus applicable State Surcharge</p> <p>Plus applicable State Surcharge</p> <p>Plus applicable State Surcharge</p> <p>Ch 14.04 Uniform Building Code ORS 455.447(3), (Currently 1%)</p>

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
LUT BUILDING SERVICES (continued)	Building Plans Check: (To include Residential, Commercial Building, Commercial Mechanical, Fire Alarm and other permit types not specifically identified in the fee schedule.)			
	-Regular Plans Check - % of Bldg. Permit Fee	65%	65%	
	-Additional Plan Review due to change, addition or revisions to approved plans. (Cost Per Hour)	90.00	105.00	
	-Reissue Single Family Residence plans check			
	-% of Regular Plans Check Fee	50%	50%	
	-Customer Option Consultant-reviewed plans check			
	-% of the Regular Plans Check fee	25%	25%	
	-RAPID Program: Plan Review and Inspection for Remodels and Additions of SFR	225.00	234.00	
	-Fire Life Safety Review - % of Bldg. Permit Fee	40%	40%	
	-Deferred Submittals for plan review (This fee is in addition to the project plan review fee based on total project value.)			
	-% of Bldg Permit Fee for deferred portion(s)	65%	65%	
	-Minimum Fee	250.00	260.00	
	-Phased Projects			
	-Minimum Phasing Fee, Plus, -% of Total Project Building Permit Fee(s)	500.00 10%	520.00 10%	Not to exceed \$1500.00 Plus applicable State Surcharge
	Special Fees: (to be used for all Building, Mechanical, Plumbing, Electrical and Other Permits and Inspections)			
	-Work Without a Permit - Investigation Fee (to be in addition to the permit fee)	100% of Permit Fee	100% of Permit Fee	
	-Regular Inspection, Per Hour	90.00	105.00	
	-Reinspection, Special, or Additional Inspections, Per Hour	90.00	105.00	
	-Inspections Outside of Normal Hours or in addition to Normal Work (Per Hour)	134.00	158.00	
	-Inspections for Expired Permit Finaling	180.00	210.00	
	-Plan Review for alternative methods, materials or design, per hour	90.00	105.00	
	-Permit Refund Fee - as % of original permit fee	20%	20%	A minimum fee of \$25 will be retained on all refunds.
	-Plan review Refund Fee - as % of original plan review fee	20%	20%	
	-Prescriptive Photovoltaic Solar System Installation	180.00	180.00	OAR 918-050-0180
	-Temporary Certificate of Occupancy			
- Commercial	210.00	218.00		
- Residential	135.00	140.00		
-Demolition Permit				
-Minimum Fee	90.00	105.00		
-Each additional specialty covered (Mech, Plbg, Elec)	90.00	105.00		
-Equipment Permit Program (All Disciplines)				
-Application/Set Up Fee	90.00	105.00		
-Hourly Charge, Per Employee	90.00	105.00		
-Approach/Sidewalk Inspection	35.00	0.00		
-Agricultural Building Placement Fee (Permit Exempt)	100.00	104.00		
-Research Fee	Cost	Cost		
LUT BUILDING SERVICES	Plumbing Permits: -New SFR Only (includes first 100 feet) -SFR (1) Bath	339.00	352.00	Plus applicable State Surcharge

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
(continued)	-SFR (2) Bath	435.00	452.00	
	-SFR (3) Bath	530.00	550.00	
	-Each Additional Bath/Kitchen	93.00	97.00	
	-Site Utilities			
	-Catch Basin/Area Drain	15.50	16.00	
	-Drywells/Leach Line/Trench Drain	15.50	16.00	
	-Footing Drain (each 100' increment)	45.00	47.00	
	-Manufactured Home Utilities	103.00	107.00	
	-Manholes	15.50	16.00	
	-Rain Drain Connection	15.50	16.00	
	-Sanitary Sewer (each 100' increment)	45.00	47.00	
	-Septic Connection	32.00	33.00	
	-Storm Sewer (each 100' increment)	45.00	47.00	
	-Water Service (each 100' increment)	45.00	47.00	
	-Fixture or Item			
	-Absorption Valve	15.50	16.00	
	-Back Flow Preventer	15.50	16.00	
	-Backwater Valve	15.50	16.00	
	-Basins/lavatory	15.50	16.00	
	-Clothes Washer	15.50	16.00	
	-Dishwasher	15.50	16.00	
	-Drinking Fountain	15.50	16.00	
	-Ejectors/Sump	15.50	16.00	
	-Expansion Tank	15.50	16.00	
	-Fixture/ Sewer Cap	15.50	16.00	
	-Floor Drains/Floor Sinks/Hub	15.50	16.00	
	-Garbage Disposal	15.50	16.00	
	-Hose Bibb	15.50	16.00	
	-Hydronic Piping System	15.50	16.00	
	-Ice Maker	15.50	16.00	
	-Interceptor/Grease Trap	15.50	16.00	
	-Primer(s)	15.50	16.00	
	-Roof Drain (commercial)	15.50	16.00	
	-Sink(s), Basin(s), Lavs(s)	15.50	16.00	
	-Sump	15.50	16.00	
	-Tubs/Shower/Shower Pan	15.50	16.00	
	-Urinal	15.50	16.00	
	-Water Closet	15.50	16.00	
	-Water Heater	15.50	16.00	
	-Other	15.50	16.00	
	-Residential Repiping (Interior)			
	-0 sq. ft. to 3,600 sq. ft.	93.00	97.00	
	-Over 3,600 sq. ft.	139.00	145.00	
	-Medical Gas Installation			
	-Total Valuation - \$1 to \$2,000, Plus,	107.00	111.00	
	-each add'l \$1,000 over \$2,000 up to \$25,000 +	12.50	13.00	
	-each add'l \$1,000 over \$25,000 up to \$50,000 +	9.75	10.00	
	-each add'l \$1,000 over \$50,000 up to \$100,000 +	6.50	6.75	
LUT BUILDING SERVICES (continued)				

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
	-each add'l \$1,000 over \$100,000	5.25	5.50	
	-Residential Fire Suppression System Permit Multipurpose or Continuous Loop Systems (Includes Plan Review Fee)			Plus applicable State Surcharge
	-0 sq. ft. to 2,000 sq. ft.	90.00	105.00	
	-2,001 sq. ft. to 3,600 sq. ft.	135.00	158.00	
	-3,601 sq. ft. to 7,200 sq. ft.	180.00	210.00	
	-7,201 sq. ft. and greater	225.00	262.00	
	-Commercial Plan Review - % of total plumbing permit fees	65%	65%	
	-Minimum Fee for Plumbing Permit	60.00	62.00	
	Mechanical Permits:			Plus applicable State Surcharge
	-Commercial Mechanical (based on valuation - see page 1)			
	-Residential Mechanical			
	-HVAC			
	-Air Handling Unit	8.50	8.75	
	-Air Conditioning	8.50	8.75	
	-Alteration/existing HVAC system	8.50	8.75	
	-Heat Pump	8.50	8.75	
	-Install/Replace Furnace/Burner Including ductwork/vent liner.	8.50	8.75	
	-Install/replace/relocate heaters - suspended, wall, or floor mounted.	8.50	8.75	
	-Vent for appliance other than furnace	8.50	8.75	
	-Environmental Exhaust and Venting			
	-Appliance vent	8.50	8.75	
	-Dryer Exhaust	8.50	8.75	
	-Hoods, Type I/II/Res. Kitchen/Hazmat Hood Fire Suppression System	8.50	8.75	
	-Exhaust fan with single duct (bath fans)	8.50	8.75	
	-Exhaust system apart from heating or AC	8.50	8.75	
	-Fuel Piping (up to 4 outlets)	8.50	8.75	
	-Fuel piping each add'l over 4 outlets	1.00	1.05	
	-Other listed appliance or equipment			
	-Decorative Fireplace	8.50	8.75	
	-Insert	8.50	8.75	
	-Woodstove/Pellet Stove	8.50	8.75	
	-Other	8.50	8.75	
	-Residential Fire Suppression System Permit Stand-alone Systems (Includes Plan Review Fee)			
	-0 sq. ft. to 2,000 sq. ft.	180.00	210.00	
	-2,001 sq. ft. to 3,600 sq. ft.	270.00	315.00	
	-3,601 sq. ft. to 7,200 sq. ft.	315.00	368.00	
	-7,201 sq. ft. and greater	360.00	420.00	
	-Commercial Plan Review - % of total permit	65%	65%	
	-Minimum Fee for Mechanical Permit	60.00	62.00	
LUT BUILDING SERVICES (continued)	Grading Permit:			

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
LUT BUILDING SERVICES (continued)	-0 to 200 Cubic Yards	262.50	273.00	ORS 446.176(1) & OAR 918-500-0105 Plus applicable State Surcharge
	-for each additional # Cubic Yards or fraction thereof			
	-each 100 Cu. Yds. up to 1,000 Cu. Yds., Plus,	48.00	50.00	
	-each 1,000 Cu. Yds. up to 10,000 Cu. Yds., Plus,	58.00	60.00	
	-each 10,000 Cu. Yds. thereafter	120.00	125.00	
	Grading Plan Check:			
	-Plans Check Fee - % of total grading permit fee	85%	85%	
	-Additional Grading Plan Review due to change, addition or revisions to approved plans (Cost Per Hour)	90.00	105.00	
	-Rural Erosion Control Review if no grading permits issued in the rural area	160.00	166.00	
	Manufactured Dwelling Placement:			
	-Manufactured Dwelling (any size)	220.50	230.00	
	-State Fee	As Adopted by State	As Adopted by State	
	Electrical Permit Application: (#allowable inspections ( _ ) )			
	New Residential -Single or Multi-Family per dwelling unit.			
	-1000 sq.ft. or less (4)	153.00	159.00	
	-Each additional 500 sq.ft. or portion thereof	43.00	44.75	
	-Limited Energy 1&2 Family (2)	61.00	63.50	
	-Limited Energy Multi-Family (2)	67.00	69.75	
	-Mfg'd Home/Modular Dwelling Service/Feeder (2)	104.00	108.00	
	Services or Feeders			
	-Installation, alteration or relocation			
	-200 amps or less (2)	92.00	95.75	
	-201 amps to 400 amps (2)	122.00	127.00	
	-401 amps to 600 amps (2)	184.00	191.00	
	-601 amps to 1000 amps (2)	275.00	286.00	
	-over 1000 amps or volts (2)	514.00	535.00	
	-reconnect only (1)	79.50	82.75	
	Temporary Services or Feeders			
-Installation, alteration or relocation				
-200 amps or less (2)	79.50	82.75		
-201 amps to 400 amps (2)	110.00	114.50		
-401 amps to 600 amps (2)	153.00	159.00		
Branch Circuits				
-New, alteration or extension per panel				
-Each branch circuit w/ service or feeder fee	8.75	9.00		
-Without service or feeder fee - 1st branch (2)	61.00	63.50		
-each additional branch circuit	8.75	9.00		
Miscellaneous (Service or Feeder not included)				
-Pump or irrigation circle (ea) (2)	61.00	63.50		
-Sign or outline lighting (ea) (2)	61.00	63.50		
-Signal circuit(s) or limited energy panel, new, alteration or extension (2)	61.00	63.50		

WASHINGTON COUNTY FEE SCHEDULE

FY 2011-12 Worksheet

Department	Description	Adopted FY 2010-11 Fee (\$)	Proposed FY 2011-12 Fee (\$)	Comments
OAR	Each additional inspection over allowable ( ) above			
	-Per inspection	90.00	105.00	
	-Per Hour	90.00	105.00	
	Plan Review if required (Section 3) % of total	25%	25%	OAR 918-311-0055(1)
	Renewable Electrical Energy Application:			
	-5 KVA or less (2)	87.00	90.50	OAR 918-309-0410
	-5.01 to 15 KVA (2)	116.00	120.50	OAR 918-309-0410
	-15.01KVA to 25 KVA (2)	175.00	182.00	OAR 918-309-0410
	Wind Generation Systems in excess of 25KVA			
	- 25.01 KVA to 50 KVA (3)	N/A	271.00	OAR 918-309-0410
	- 50.01 KVA to 100 KVA (3)	N/A	507.50	OAR 918-309-0410
	Wind generation systems in excess off 100KVA will be calculated in accordance with OAR 918-309-00 (3)			OAR 918-309-00
	Solar generation systems in excess of 25KVA (3)			
	- Each additional KVA over 25 will be charges an additional fee	N/A	6.25 per KVA	OAR 918-309-0410
	Restricted Electrical Energy Application:			
-Residential - all systems, any combination (2)	61.00	61.00		
-Commercial - per system (2)	61.00	61.00	OAR 918-309-0070(3)	
Master Electrical Permit Program				
-Application/Set Up Fee	100.00	100.00	OAR 918-309-0100(10)(d) fee shall not exceed \$100	
-Hourly Charge, Per Hour	126.00	126.00		
Minor Label Inspection Fee	As Adopted by State	As Adopted by State	OAR 918-050-0520	