



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services

Building Codes Division
1535 Edgewater Street NW
PO Box 14470
Salem, OR 97309-0404
(503) 378-4133
FAX (503) 378-2322
<http://bcd.oregon.gov>

July 30, 2010

To: INTERESTED PARTIES

**From: CHRIS HUNTINGTON, MANAGER
POLICY AND TECHNICAL SERVICES**

Subject: CITY OF COOS BAY PROPOSED FEE ADOPTION

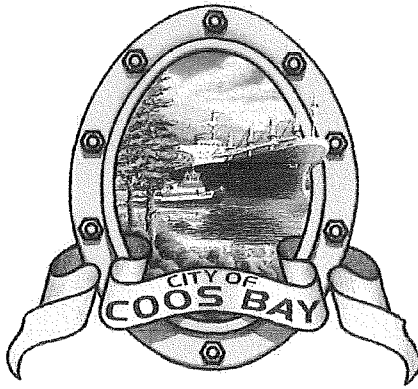
The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting Codes/Planning Specialist, Amy Carlson at (541) 269-8918. The local municipal hearing was held on May 4, 2010 in the Coos Bay Council Chambers at 500 Central Avenue, Coos Bay, OR at 7:00 p.m. If you still have unresolved concerns, you may, pursuant to ORS 455.210(3) and 479.845, appeal this fee adoption by sending a written request to the division within one year of the municipality's letter of notice to the division.

cc: CITY OF COOS BAY



City of Coos Bay

Public Works & Development Dept.

500 Central Ave., Coos Bay, Oregon 97420

Phone (541) 269-8918 • Fax (541) 269-8916

July 23, 2010

Dept. of Consumer Business Services
Building Codes Division
Attn: Trevor Johnson
PO Box 14470
Salem, OR 97309

Dear Mr. Johnson,

Pursuant to OAR 918-020-0220, the City of Coos Bay hereby notifies the Building Codes Division of its intention to implement, on September 15 2010, a change to the minimum fee for residential mechanical permits and removal of the each additional outlet fee. The following summary addresses the requirements of OAR 918-020-0220:

- (a) The municipality shall notify the division of such adoptions 45 days prior to the adoptive date.

Notice provided July 23, 2010

The notification shall include a summary of the following:

- (A) The affected specialty code or program areas;

Mechanical program administered by the City of Coos Bay.

- (B) A description of the proposed building inspection program fees including the approximate percentage increase when applicable;

The proposed change increases the minimum fee for a residential mechanical permit from \$20.46 to \$50.00 and removes the \$1.36 fee for each additional outlet. The change increases the permit fee by 144% for approximately 5% of the mechanical permits issued, a 47% increase for approximately 51% of the mechanical permits issued, and no change to the other 44% of mechanical permits issued.

- (C) The proposed effective date;

The change was adopted by the City of Coos Bay City Council at a public hearing held on May 4, 2010, however it has not yet been implemented. The tentative implementation date is September 15, 2010.

- (D) The date of the last fee increase in the specialty code or program area if applicable;

The City of Coos Bay has not revised its residential mechanical fees since May 16, 2001

- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to ORS 294.160;

The fee resolution was brought before the City Council in a public hearing on May 4, 2010, 7:00 p.m., in the Coos Bay Council Chambers located at 500 Central Ave, Coos Bay.

- (F) The name, phone number and title of a contact person;

*Amy Carlson, Codes/Planning Specialist
(541) 269-8918*

- (G) A narrative explaining the purpose of the proposed fee adoption.

The City of Coos Bay intends to change to minimum fee for mechanical permits to more accurately reflect the actual cost administering the program and to bring the City of Coos Bay's minimum mechanical fees into line with other jurisdictions throughout the State of Oregon. This change will also assist the City in complying with the City of Coos Bay's 1997 Charter amendment (enclosed) mandating that the Building Codes program be self-supporting.

- (b) Upon notification from the division that an appeal request has been received under ORS 455.210 or 479.845, the municipality shall submit further documentation to be received by the division within 15 days following notification.

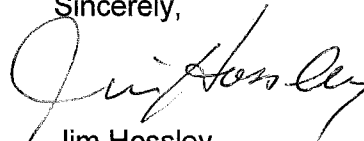
To be submitted upon notification of appeal request

- (c) The municipality shall update its operating plan on file with the division within 30 days of the adoption of a new building inspection program fee schedule including sufficient information for the division to determine the fee revenue will be used within the building inspection program.

Operating Plan is enclosed

The City of Coos Bay intends to monitor permit activity closely and institute further changes as may be necessary to match revenues with expenses. If you have any questions, please feel free to call me at (541) 269-8918.

Sincerely,



Jim Hossley
Public Works & Development Director

ENCLOSURES