Mechanical Permit Application

Jurisdiction name

TYPE OF WORK	
☐ New construction	☐ Addition/alteration/replacement
☐ Demolition	☐ Other:

CATEGORY OF CONSTRUCTION		
☐ 1- and 2-family dwelling	☐ Commercial/industrial	☐ Accessory building
☐ Multi-family	☐ Master builder	☐ Other:

JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Suite/bldg./apt. no.:	Project name:
Cross street/directions to job site:	
Subdivision:	Lot no.:
Tax map/parcel no.:	

DESCRIPTION OF WORK

☐ PROPERTY OWNER	☐ TENANT
Name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )

APPLICANT	
Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )
E-mail:	

CONTRACTOR	
Business name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )
E-mail:	
CCB lic.:	City or metro lic.:

Authorized signature: _____

Print name:	Date:

COMMERCIAL FEE SCHEDULE – USE CHECKLIST
Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit.
Value: $

RESIDENTIAL EQUIPMENT / SYSTEMS FEES			
For special information use checklist.			
Description	*Qty.*	*Ea.*	*Total*
Heating/cooling			
Furnace, incl. ductwork, vent, and liner			
Air conditioner (site plan required)			
Heat pump (site plan required)			
Duct work, alterations and additions			
Hydronic piping system			
Boiler, incl. vent**			
Gas heaters/unit in-wall, in-duct, suspended, etc. **not** incl. vent.			
Other:			
Other fuel appliances			
Water heater			
Gas fireplace/insert/stove			
Gas log/log lighter			
Pool or spa heater, kiln*			
Wood/pellet stove/insert			
Wood fireplace			
Chimney/liner/flue/vent w/o appliance			
Oil tanks/gas/diesel generators			
Other:			
Environmental exhaust and ventilation			
Range hood/other kitchen equipment			
Clothes dryer exhaust			
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)			
Attic/crawlspace fans			
Whole house ventilation or Radon mitigation			
Other:			
Fuel piping			
$_____ for first four; $_____ for each additional			
Furnace			
Wall/suspended/unit heater			
Water heater			
Fireplace/log lighter/gas log			
Range			
Barbecue			
Clothes dryer			
Other:			

MECHANICAL PERMIT FEES	
Subtotal	
Minimum permit fee	
Plan review (_____% of permit fee)	
State surcharge (12% of permit fee)	
TOTAL PERMIT FEE	

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

* Site plan required for an outdoor unit
** State Building Codes Division's approval required