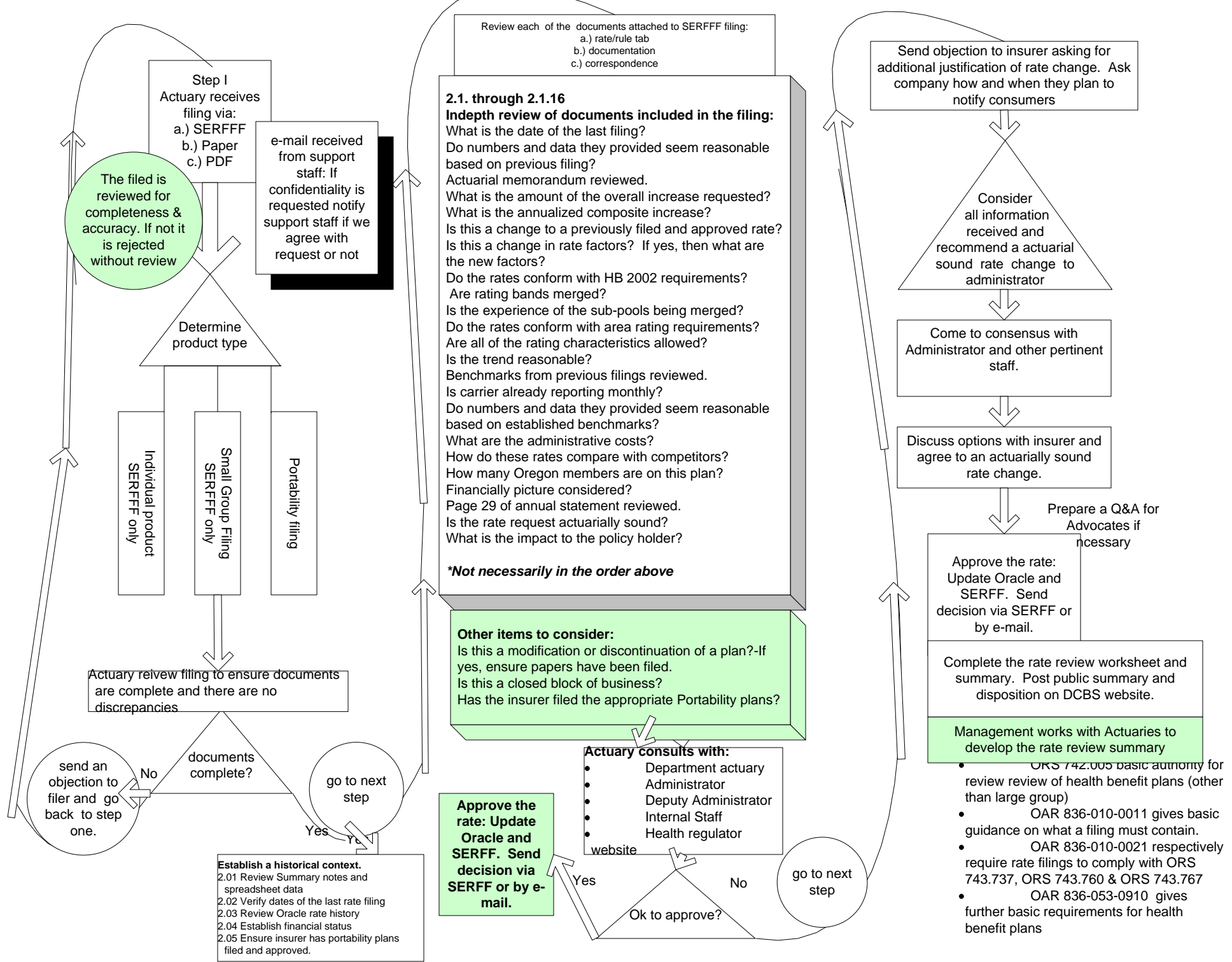


# DRAFT Flow Chart of Rate Review Process<sup>11.08 rsr</sup>



Review each of the documents attached to SERFFF filing:  
a.) rate/rule tab  
b.) documentation  
c.) correspondence

**2.1. through 2.1.16 Indepth review of documents included in the filing:**  
 What is the date of the last filing?  
 Do numbers and data they provided seem reasonable based on previous filing?  
 Actuarial memorandum reviewed.  
 What is the amount of the overall increase requested?  
 What is the annualized composite increase?  
 Is this a change to a previously filed and approved rate?  
 Is this a change in rate factors? If yes, then what are the new factors?  
 Do the rates conform with HB 2002 requirements?  
 Are rating bands merged?  
 Is the experience of the sub-pools being merged?  
 Do the rates conform with area rating requirements?  
 Are all of the rating characteristics allowed?  
 Is the trend reasonable?  
 Benchmarks from previous filings reviewed.  
 Is carrier already reporting monthly?  
 Do numbers and data they provided seem reasonable based on established benchmarks?  
 What are the administrative costs?  
 How do these rates compare with competitors?  
 How many Oregon members are on this plan?  
 Financially picture considered?  
 Page 29 of annual statement reviewed.  
 Is the rate request actuarially sound?  
 What is the impact to the policy holder?

*\*Not necessarily in the order above*

**Other items to consider:**  
 Is this a modification or discontinuation of a plan?-If yes, ensure papers have been filed.  
 Is this a closed block of business?  
 Has the insurer filed the appropriate Portability plans?

- Actuary consults with:**
- Department actuary
  - Administrator
  - Deputy Administrator
  - Internal Staff
  - Health regulator
  - website

**Approve the rate: Update Oracle and SERFF. Send decision via SERFF or by e-mail.**

**Establish a historical context.**  
 2.01 Review Summary notes and spreadsheet data  
 2.02 Verify dates of the last rate filing  
 2.03 Review Oracle rate history  
 2.04 Establish financial status  
 2.05 Ensure insurer has portability plans filed and approved.

Send objection to insurer asking for additional justification of rate change. Ask company how and when they plan to notify consumers

Consider all information received and recommend a actuarial sound rate change to administrator

Come to consensus with Administrator and other pertinent staff.

Discuss options with insurer and agree to an actuarially sound rate change.

Approve the rate: Update Oracle and SERFF. Send decision via SERFF or by e-mail.

Prepare a Q&A for Advocates if necessary

Complete the rate review worksheet and summary. Post public summary and disposition on DCBS website.

Management works with Actuaries to develop the rate review summary

- ORS 742.005 basic authority for review review of health benefit plans (other than large group)
- OAR 836-010-0011 gives basic guidance on what a filing must contain.
- OAR 836-010-0021 respectively require rate filings to comply with ORS 743.737, ORS 743.760 & ORS 743.767
- OAR 836-053-0910 gives further basic requirements for health benefit plans