



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services
Workers' Compensation Division
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July 20, 2006

[Merge UNIQUE ADDRESS OF INSURER, SELF-INSURED EMPLOYER, OR TPA]
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SUBJECT: Oregon Workers' Compensation Division Industry Notice Distribution

The Workers' Compensation Division periodically sends industry notices to insurers, self-insured employers, third-party administrators, and other interested parties. These notices are intended to help customers comply with workers' compensation laws and administrative rules.

In order to reach all customers and minimize duplication, the division will be using a different database to generate company addresses to which we send industry notices. **Starting in August 2006, the division will mail one copy of each industry notice to the single location previously identified as your company headquarters:**

[Merge HQ location.]
[Merge HQ location.]
[Merge HQ location.]
[Merge HQ location.]

We encourage companies to either copy and distribute the notices to affected staff or use the division's free e-mail notification service for industry notices (and other division publications) at www.wcd.oregon.gov. Click on "Sign up for e-mail notifications."

Please note that this change applies only to industry notices. This change does not affect subscription services, distribution of rulemaking notices, numbered bulletins, or any other publications of the Oregon Workers' Compensation Division.

If you have questions or comments about the division's publications or mailing methods, please contact Fred Bruyns, (503) 947-7717, fred.h.bruyns@state.or.us.

John L. Shilts, Administrator
Workers' Compensation Division

Distribution: Unique address records –
Employer Data System, insurers, self-insured employers, and TPAs; Mail Label System
WCD List, Sublist Codes S, T, and U.